


Edwin M. Lee | Mayor
 Tom Nolan | Chairman
 Jerry Lee | Vice-Chairman
 Leona Bridges | Director
 Cheryl Brinkman | Director
 Malcolm Heinicke | Director
 Bruce Oka | Director
 Joél Ramos | Director
 Debra A. Johnson | Acting Executive Director/CEO

MEMORANDUM

DATE: November 9, 2011
TO: Paula Florence
 SFMTA Accounting
FROM: Shahnám Farhangí 
SUBJECT: Progress Payment Request
 Contract No. CS-156-2: Agency Capital Program Controls System Procurement and Related Support Services – Task 2, CPCS Definition and Implementation Services

BLANKET PURCHASE ORDER DOCUMENT#	BPPT11000109
TOTAL CONTRACT AMOUNT	\$22,268,541.00
TOTAL AUTHORIZED TASK 2 BUDGET	\$5,155,668.00
CONTROLLER DOCUMENT # (for TASK 2)	DPPT11003113
AUTHORIZED BUDGET AMOUNT (for TASK 2)	\$1,774,864.00
CONTRACT EXPIRATION DATE	January 26, 2019
INDEX CODE	68CPT5441237

PROGRESS PAYMENT NO.	1
FOR PERIOD ENDING	09/30/2011
EARNED TO DATE	\$383,130.00
EARNED THIS PERIOD/RETENTION RELEASE	\$383,130.00
RETENTION	\$32,848.00
PAYMENT AMOUNT	\$350,282.00

ATTACHED ARE THE FOLLOWING:

- ✓ 1. PAYMENT CERTIFICATION
- ✓ 2. CONTRACTOR'S APPLICATION FOR PAYMENT
- ✓ 3. HRC PROGRESS PAYMENT FORM

CONTRACTOR: Hill International, Inc.
 303 Lippincott Centre
 Marlton, NJ 08053

INSURANCE STATUS – EXPIRATION DATES SHOWN ON CERTIFICATES ON FILE
 GL – 04/01/12 AUTO – 04/01/12 WORKER COMP – 04/01/12 PROFESSIONAL – 04/01/12

ENCLOSURES

Cc: S. Farhangí, w/o attachments (pdf)	J. Fong, w/o attachments (pdf)
J. Funghi, w/ attachments	E. Tom, w/o attachments (pdf)
A. Boursse, w/ attachments	M. Gallardo, w/o attachments (pdf)
M544.W.0156.00.702, w/attachments	

CONTRACTOR: Hill International
 ADDRESS: 303 Lippincott Centre
 Marlton, NJ 08053

PAYMENT PERIOD: 4/1/2011 TO 9/30/2011

CONTRACT TITLE: Procurement and Implementation of an Agency Capital Program Controls System and Related Support Services
 Task 2

CERTIFICATE OF PROGRESS PAYMENT

CONTRACTOR'S PROGRESS PAYMENT REQUEST WAS RECEIVED BY PROGRAM MANAGER ON: **Wednesday, October 26, 2011**
 REQUEST FOR PAYMENT IS HEREBY MADE:

EARNINGS		
Bond	\$54,650.00	
Deliverable - Per Attached	\$328,480.00	
TOTAL PROGRESS EARNINGS TO DATE:		\$383,130.00
DEDUCTIONS		
PREVIOUS PROGRESS PAYMENTS:	\$0.00	
10 % RETENTION:	\$32,848.00	
OTHER DEDUCTIONS:	\$0.00	
TOTAL DEDUCTIONS TO DATE:		\$32,848.00
TOTAL AMOUNT DUE TO CONTRACTOR ON THIS PAYMENT APPLICATION:		\$350,282.00

RECONCILIATION - CURRENT PROGRESS PAYMENT PERIOD		
PROGRESS EARNINGS THIS PERIOD - (PAYMENT APPLICATION ATTACHED):		\$383,130.00
10 % RETENTION:	\$32,848.00	
LESS: OTHER DEDUCTIONS	\$0.00	
TOTAL DEDUCTIONS THIS PERIOD:		\$32,848.00
TOTAL AMOUNT DUE TO CONTRACTOR ON THIS PAYMENT APPLICATION:		\$350,282.00

CONTRACT COST SUMMARY

AWP Year	AWP Doc No	Index Codes	Authorized Amount	Modifications	Total
2011	DPPT11003113	68CPT5441237	\$ 1,774,864.00		\$ 1,774,864.00
TOTAL			\$ 1,774,864.00	\$ -	\$ 1,774,864.00

Includes Modification #s: none

EARNED PERCENTAGE TO DATE: **21.6%**

SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY

SUBMITTED FOR PAYMENT:

[Signature] 27 Oct 2011
 ANDREW HOWARD IV
 PROGRAM MANAGER

Payment to be made to the Contractor by:

November 10, 2011

REVIEWED FOR PAYMENT:

[Signature] 11/3/11
 MARIO GALLARDO
 CONTRACT ADMINISTRATION

APPROVED BY:

[Signature] 11/15/11
 SHAHNAM FARHANGI
 ACTING DIRECTOR, CAPITAL PROG. & CONSTRUCT

ITEM NO.	DESCRIPTION	UNIT	UNIT PRICE	CONTRACT		PREVIOUS PERIOD		THIS PERIOD		TOTAL TO DATE	
				QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
1 START UP PHASE											
S1P 1.0	Project Management & Quality Plan (PMQP)	LS	\$83,072.00	1	\$83,072.00	0	\$0.00	1	\$83,072.00	1	\$83,072.00
S1P 2.0	Baseline Resource Loaded Project Schedule	LS	\$23,760.00	1	\$23,760.00	0	\$0.00	1	\$23,760.00	1	\$23,760.00
S1P 3.0	Communications/Organizational Change Management Plan	LS	\$12,480.00	1	\$12,480.00	0	\$0.00	1	\$12,480.00	1	\$12,480.00
S1P 4.0	Core Project Team Training Plan	LS	\$32,000.00	1	\$32,000.00	0	\$0.00	1	\$32,000.00	1	\$32,000.00
	SUBTOTAL:		\$151,312.00		\$151,312.00		\$0.00		\$151,312.00		\$151,312.00
2 BUSINESS ANALYSIS PHASE											
BA 5.0	Project Kick-Off	LS	\$7,664.00	1	\$7,664.00	0	\$0.00	1	\$7,664.00	1	\$7,664.00
BA 6.0	Business Process Reengineering (BPR) Recommendations	LS	\$115,836.00	1	\$115,836.00	0	\$0.00	0	\$0.00	0	\$0.00
BA 7.0	RIDS Analysis	LS	\$139,776.00	1	\$139,776.00	0	\$0.00	1	\$139,776.00	1	\$139,776.00
BA 8.0	Updated Business Requirements & Traceability Matrix	LS	\$5,064.00	1	\$5,064.00	0	\$0.00	0	\$0.00	0	\$0.00
BA 9.0	Core Project Team Training	LS	\$5,800.00	1	\$5,800.00	0	\$0.00	1	\$5,800.00	1	\$5,800.00
BA 10.0	Technical Infrastructure Analysis, Procurement Specifications & Acquisition Support	LS	\$23,928.00	1	\$23,928.00	0	\$0.00	1	\$23,928.00	1	\$23,928.00
BA 11.0	Software & Hardware Installation & Technical Environments Maintenance	LS	\$145,800.00	1	\$145,800.00	0	\$0.00	0	\$0.00	0	\$0.00
	SUBTOTAL:		\$443,868.00		\$443,868.00		\$0.00		\$177,168.00		\$177,168.00
3 DESIGN PHASE											
DS 12.0	Fit-Gap Analysis	LS	\$28,162.00	1	\$28,162.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 13.0	Functional & Technical Specifications for Reports	LS	\$19,740.00	1	\$19,740.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 14.0	Functional & Technical Specifications for Interfaces and Systems Integration	LS	\$15,000.00	1	\$15,000.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 15.0	Functional & Technical Specifications for Data Conversion	LS	\$17,400.00	1	\$17,400.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 16.0	Functional Specifications for Security	LS	\$17,400.00	1	\$17,400.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 17.0	Requirements Gap Cost-Benefit Analysis and Customizations Approval	LS	\$31,592.00	1	\$31,592.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 18.0	Final To-Be Functional Design and Business Changes	LS	\$74,800.00	1	\$74,800.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 19.0	Functional and Technical Specifications for Workflow	LS	\$59,440.00	1	\$59,440.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 20.0	Best Practice Organizational Model Recommendations	LS	\$33,000.00	1	\$33,000.00	0	\$0.00	0	\$0.00	0	\$0.00
DS 21.0	Training Assessment Findings & Recommendations	LS	\$33,160.00	1	\$33,160.00	0	\$0.00	0	\$0.00	0	\$0.00
	SUBTOTAL:		\$329,864.00		\$329,864.00		\$0.00		\$0.00		\$0.00
4 DEVELOPMENT PHASE											
DV 22.0	Application/Workflow Configuration & Documentation	LS	\$60,400.00	1	\$60,400.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 23.0	Queries and Reports Development & Documentation	LS	\$51,600.00	1	\$51,600.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 24.0	Interfaces and Integration Development & Documentation	LS	\$111,600.00	1	\$111,600.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 25.0	Data Conversion Implementation & Reconciliation Proof Documentation	LS	\$175,120.00	1	\$175,120.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 26.0	Security Implementation & Documentation	LS	\$30,080.00	1	\$30,080.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 27.0	Proposer Unit & Functional Testing Results Documentation	LS	\$51,120.00	1	\$51,120.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 28.0	Requirement Traceability Validation	LS	\$39,144.00	1	\$39,144.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 29.0	Validation (Testing) Phase Plan	LS	\$67,560.00	1	\$67,560.00	0	\$0.00	0	\$0.00	0	\$0.00
DV 30.0	Training Materials Development	LS	\$268,000.00	1	\$268,000.00	0	\$0.00	0	\$0.00	0	\$0.00
	SUBTOTAL:		\$864,624.00		\$864,624.00		\$0.00		\$0.00		\$0.00
5 VALIDATION PHASE											
VL 31.0	Deliver UAT Orientation/Training	LS	\$48,920.00	1	\$48,920.00	0	\$0.00	0	\$0.00	0	\$0.00
VL 32.0	Implementation UAT Testing & Formal Signoff of Functional Testing	LS	\$145,000.00	1	\$145,000.00	0	\$0.00	0	\$0.00	0	\$0.00
VL 33.0	Implementation Performance Testing & Acceptance	LS	\$33,200.00	1	\$33,200.00	0	\$0.00	0	\$0.00	0	\$0.00
VL 34.0	IT Operations Procedures & Training	LS	\$23,456.00	1	\$23,456.00	0	\$0.00	0	\$0.00	0	\$0.00
VL 35.0	Final Training Materials	LS	\$14,600.00	1	\$14,600.00	0	\$0.00	0	\$0.00	0	\$0.00
	SUBTOTAL:		\$265,176.00		\$265,176.00		\$0.00		\$0.00		\$0.00
6 DEPLOYMENT PHASE											

