SFMTA

Municipal Transportation Agency

PROGRESS PAYMENT APPLICATION NO.:

SFMTA CONTRACT NO.: CS-156-2

Blanket Purchase Order Document No.:

BPPT11000109

AWP Document No. INDEX CODE:

DPPT11003113 68CPT5441237

CONTRACTOR:

ADDRESS:

Hill International

303 Lippincott Centre

PAYMENT PERIOD: Marlton, NJ 08053

6/1/2012 TO 6/30/2012

CONTRACT TITLE:

Procurement and Implementation of an Agency Capital Program Controls System and Related Support Services

Task 2

CERTIFICATE OF PROGRESS PAYMENT

CONTRACTOR'S PROGRESS PAYMENT REQUEST WAS RECEIVED BY PROGRAM MANAGER ON: REQUEST FOR PAYMENT IS HEREBY MADE:

Monday, July 02, 2012

Bond	\$54,650.00				
Deliverable - Per Attached	\$1,058,987.00				
	TOTAL PROGRESS EARNINGS TO DATE:	\$1,113,637.00			
EDUCTIONS					
PREVIOUS PROGRESS PAYMENTS:	\$862,822.10				
10 % RETENSION:	\$105,898.70				
OTHER DEDUCTIONS:	\$0.00	,			
TOTAL DEDUCTIONS TO DATE:					

PROGRESS EARNINGS THIS PERIOD - (PAYMENT APPLICATION ATTACHED);	\$161,018.00
10 % RETENSION:	\$16,101.80	
LESS: OTHER DEDUCTIONS	\$0.00	
TOTAL	DEDUCTIONS THIS PERIOD:	\$16,101.80

CONTRACT COST SUMMARY

				0.00			
AWP Year	AWP Doc No	Index Codes	Aut	horized Amount	Modifications		Total
2011	DPPT11003113	68CPT5441237	\$	1,774,864.00		\$	1,774,864.00
		. ""				-	
						<u> </u>	
		TOTAL	\$	1,774,864.00	\$ -	\$	1,774,864.00

includes Modification #s:

EARNED PERCENTAGE TO DATE (Authorized Amount):

62.7%

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SAN PRANCISCO MUNICIPAL	INANGFUKTATION	ベロニバして

SUBMITTED	FOR	PAYMENT
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Drew Howard

ANDREW J HOWARD IV PROGRAM MANAGER

Contractor by:

Payment to be made to the

REVIEWED FOR PAYMENT:

July 17, 2012

MARIO GALLARDO

CONTRACT ADMINISTRATION

DATE

APPROVED BY:

DATE

VINCE HARRIS
DIRECTOR, CAPITAL PROG. & CONSTRUCTION

SFMTA SBE FORM No. 6 PROGRESS PAYMENT REPORT

To be completed by Consultant and submitted to Project Manager with its monthly progress payment application (transmit and copy to all of the following.)

TRANSMITTAL	To: Project Manage	er	Сору: Сс	ntract Complia	ance O	ffice	
From: Consultant	Hill Internation	al, Inc	Date Tran	smitted:		6/30/2012	
PART 1: Fill in all	blanks and check th	ne box be	elow.				
Contract Number:	CS-156		t Title: Capit Services	al Program Co	ntrols :	System Prod	curement &
Reporting Period (N	lonth and Year):	(06/01/2012	- 06/30/2012			
Corresponding Prog	gress Payment No.:	-	5 - Ta	ask II			
Note: The informat immediately	ion submitted on Par preceding that of the	ts 1 and 2 current p	2 of this forn payment app	n is accurate fo dication attach	or the p ed her	progress pay ewith.	ment period
1. Amount of Prime	Contract				1		\$1,774,864.00
Amount of Chan and Modification	ge Orders, Amendm	ents					
3. Total Contract to	Date including Char d Modifications (Line			######################################			\$1,774,864.00
Amount Invoiced	this Reporting Perio	od	51			25	\$161,018.00
5. Total Amount PA	AID to Date including	Retentio	n (excluding	Line 4)			\$641,348.30
6. Total Amount UN	NPAID to Date includ	ing Reter	ntion (exclud	ling Line 4)			\$311,270.70
7. Amount of Progr	ess Payment Reque	sted to D	ate (Line 4,	5 & 6)			\$1,113,637.00
8. Percent Comple	te (Line 6 ÷ Line 3)	i)				6	2.74%
9. Reporting Period	d - From (date):	H-1	1/1/2	2012		To (date):	5/31/2012
Co	nsultant, including	each joi	nt venture μ	oartner, must	execu	te this form	eren eren eren eren eren eren eren eren
James W	Digitally signed by Ja DN: cn=James W Palr		er				
Owner/Authorized F Palmer	Representative Signi c=US Date: 2012.06.30 08:2	America's, Airld!.com,		Owner/Author	ized R	epresentativ	ė
Name & Title (Plea	ase Print) Date			Name & Title	(Pleas	se Print) Da	ate
Hill Interna	tional, Inc.			·			p
Firm Name	,			Firm Name			
			no-di				
Telephone	Fax		2	Telephone			Fax

PART 2: Provide complete information in the following table for Consultant, each SBE joint venture partner and all subconsultants. Make copies of this sheet as needed. Attach copies of all invoices from subconsultants supporting the information tabulated on this form and Consultant's invoice and Contract Payment Authorization for the immediately preceding progress payment period.

Note: Failure to submit all required information may lead to partial withholding of progress payments. See 49 CFR Sections 26.29, 26.37.

A Name of Firm (List consultant, including each joint venture partner, and all subconsultants, and indicate if firm is a SBE.)	B Portion of Work	C Amount of Subcontract or Purchase Order	D Amount of Change Orders to Date	E Total Amount Subcontract or Purchase Order to Date + Change Orders (C + D)	F Amount Invoiced this Reporting Period	G Amount of Progress Payments Paid AND Unpaid to Date	H Percent Completed to Date [F+ G] / E
Hill International, Inc.	33.60%	596,354.30	0.00	596,354.30	94,868.00	343,942.00	73.58%
Stellar Consulting	62.80%	1,114,614.60	0.00	1,114,614.60	66,150.00	731,595.00	71.57%
EcoSys	3.60%	63,895.10	0.00	63,895.10		38,100.00	59.63%
TOTALS	100.00%	1,774,864.00	0.00	1,774,864.00	161,018.00	1,113,637.00	62.74%

Page 2 of 2 END OF SFMTA SBE FORM No. 6

APPICATION FOR PROGRESS PAYMENT Hill International Address

Application No. Period Ending Date Submitted

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	\$0.00	0	00,00	0	\$9,888,00		\$9,888.00	S.I.		Final System Acceptance	DP 43,0
	\$0,00	0	\$0.00	0	\$247,200.00	1	\$247,200.00	હ	gement & Resolution	Post Production Issues Management & Resolution	DP 42,0
	\$0.00	0	\$0.00	0	\$11,200.00	_	\$11,200.00	LS		Implement Cut-over (Go Live)	DP 41.0
	\$0.00	0	\$0.00	ū	\$27,000.00	_	\$27,000.00	l.s		Post Production Support Plan	DP 40.0
	\$0.00	0	\$0.00	0	\$10,104.00	1	\$10,104.00	LS.	Assessment	Go Live Readiness Chacklist Assessment	DP 39,0
	00.00	0	\$0.00	0	\$21,736,00	1	\$21,736.00	LS	ornmunications	Cut Over Plan and Go Live Communications	DP 38.0
	\$0,00	0	\$0.00	0	\$75,000.00	<u> </u>	\$75,000.00	s:	Go Live Help Desk and Reid Support Operational and Logistics Plan	Go Live Help Desk and Field S	DP 37.0
	\$0.00	0	\$0.00	0.	\$42,920.00	_	\$42,920,00	LS	ning	Deliver Formal End User Train	DP 36.0
Ī	44044		44004							DEPLOYMENT PHASE	àn
T	00.02		. So.00		\$265,176,00		\$265,176,00	SUBTOTAL:	SUB		
1	50.00	0	\$0.00	o	\$14,690,00		\$14,600,00	rs.		Final Training Materials	VL.35,0.
7	\$0.00	0	\$0,00	0	\$23,456.00		\$23,456.00	S.I	raining	IT Operations Procedures & Training	VL.34.0
1	\$0.00	0	\$0,00	0	\$33,200.00		\$33,200.00	Ŀs	Testing & Acceptance	Implementation Performance Testing & Acceptance	VL 33,0
1	\$0.00	0	\$0.00	0	\$145,000.00	1	\$145,000,00	LS.	Implementation UAT Testing & Formal Signoff of Functional Testing	Implementation UAT Testing &	VL 32.0
7	00.08	0	\$0.00	0	\$48,920,00		\$48,920,00	.s	The statement of the st	Deliver UAT Orientation/Training	VL 31.0
	00.00		\$0.00		00.1679/1694		101,479,490	900 (OTAL)		VALIDATION PHASE	5
T	00.00		20.00		600,000,00		00.000,0036			The second secon	
	80,00	.	sn 00	5	00,000,100		00 000 8868	او	SUS	Training Materials Development	DV 30.0
1	SO OO	0	80.00	0	\$67,560,00	-4	\$67,580,00	SJ	BIT	Validation (Testing) Phase Pian	DV 29.0
	\$0.00	0	\$0.00	0	\$39,144,00	1	\$39,144,00	rs.	dalion	Requirement Traceability Valid	.DV 28,0
	00.08	0	80.00	0	\$51.120.00		\$51,120.00	is.	eting Results Documentation	Proposer Unit & Functional Testing Results Documentation	DV 27.0
†	20 00 00	2	Social	0	\$30,080,00	1	\$30,080,00	SI	comentation	Security Implementation & Documentation	DV 26.0
1	\$0.00	0	\$0.00	0	\$175,120,00		\$175,120.00	SJ	Data Conversion Implementation & Reconciliation Proof Documentation	Data Conversion Implementati	DV 25.0
T	00.00	0	30.00	c	\$111,600,00	_	5111,600,00	હ	velopment & Documentation	Interfaces and Integration Development & Documentation	DV 24.0
7	\$0.00	0	\$0.00	0	\$61,600,00	1	\$61,600.00	L'S	ment & Documentation	Queries and Reports Development & Documentation	DV 23.0
7	\$0.00	0	\$0.00	0	\$60,400,00	1	\$80,400,00	is.	ration & Decumentation	Application/Workflow Configuration & Decumentation	DV 22.0
	\$161,018.00		\$102,506.00		\$329,884,00		\$4,684,90	SUBTOTACT		DEVELOPMENT PHASE	4
T	\$0.00	0	\$0.00	0	\$33,160.00		\$33,160.00	Ľ.S.		Iraning Assessment Findings & Recommendations	D3 21.9
	\$0.00	0	\$0.00	0	\$35,000.00		\$33,000,00	SJ	Model Recommendations	best Practice Organizational Model Recommendations	0.02.50
	\$59,440.00		50,00	0	\$59,440.00	1	\$59,440.00	G	CINCABONS TOT WORKHOW.	Functional and Technical Specimications for Worklidw.	00190
Γ	\$74,800.00	1	\$0.00	0	\$74,800.00	_	\$74,800.00	-S	1 and Business Changes	rinal To-Be Functional Design and Business Changes	0.81.80
	\$0.00	0	\$31,592.00	-3	\$31,592,00	1	\$31,592.00	LS.	Requirements Gap Cost-Benefit Analysis and Customizations Approval	Requirements Gap Cost-Bene	DS 17.0
	\$0.00	0	\$17,400.00	1	\$17,400.00		\$17,400.00	LS	Security	Functional Specifications for Security	08 16.0
	\$0,00	0	\$17,400,00	**************************************	\$17,400.00	_	\$17,400.00	LS	lications for Data Conversion	Functional & Technical Specific	DS 15.0
	\$0.00	0	\$15,000.00		\$15,000,00	_	\$15,000.00	LS	Functional & Technical Specifications for Interfaces and Systems Integration	Functional & Technical Specific	08 14.0
	\$19,740.00	1	\$0.00		\$19,740,00	1	\$19,740,00	l.s	ications for Reports	Functional & Technical Specifications for Reports	DS 13.0
	\$7,038.00	0.25	\$21,114,00	-0.76	\$28,152.00	-1	\$28,152,00	LS		Fit-Gap Analysis	DS 12.0
1	***************************************	***************************************								DESIGN PHASE	မ
	\$0.00		\$413,250.00		\$443,868.00		\$443,868.00	SUBTOTAL:			
T	So.os	0	\$115.182.00	0.79	\$145.800.00	1	\$145,800,00	(E)	Software & Hardware Installation & Technical Environments Maintenance	Software & Hardware Installation	BA 11.0
Ť	80.08	0 (\$23,928.00		\$23,928.00		\$23,928,00	S.	Technical Infrastructure Analysis, Procurement Specifications & Acquisition Support	Technical Infrastructure Analys	BA 10.0
T	00.00	2	00,000,00		25.800.00		35,800,00	20		Core Project Team Training	0.8 VB
	20.00		9108/1000		\$5.084.00		96,954,000	2 2	ris & Transabiliv Mariy	Undeted Business Requirements & Transability Matrix	BA 8.0
	\$0.00		\$115,835,00		\$130,3550U		00.352.0553	o 5	ng (only resolutive) applications.	Ring Analysis	BA 7.0
Γ	\$0.00	0.	\$7,664.00		\$7,864.00		37,884,00	, r	7000 Barrandallan	Frujett Nick-Off	07.070
									M	BUSINESS ANALYSIS PHASE	2
	\$0,00		\$151,312.00		\$151,312.00		\$151,312.00	SUBTOTAL:			
1	00.00	0	\$32,000.00	4	\$32,000,00	-	\$32,000.00	ST	lari	Core Project Team Training Plan	STP 4.0
	\$0.00	0	\$12,480.00		\$12,480.00	1	\$12,480,00	ES.	ral Change Maπagement Plan		SP13.0
1	\$0,00	0	\$23,700,00	-	\$23,750,00	1	\$23,760,00	ST	oject Schedule	Baseline Resource Loaded Project Schedule	SPT 2.0
	\$0.00	ф	\$83,072.00	***	\$83,072:00	-	\$83,072.00	SJ	y Plan (PMQP)	Project Management & Quality Plan (PMQP)	STP 1.0
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APPICATION FOR PROGRESS PAYMENT Hill International

Address

Application No. Period Ending Date Submitted

06/30/12 06/30/12

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QUANTITY AMOUNT QUANTITY <	\$10,900,00 1 \$10,900,00	CUS 10.2 Searning & Historic Doc Migration LS
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QUANTITY AMOUNT QUANTITY ANOUNT QUANTITY QUANTITY QUANTITY ANOUNT QUANTITY	\$28,624,00 1 \$28,624,00	CUS 10.11 Doc Mgmt SP 2010 Step 1
QUANTITY AMOUNT QUANTITY ANOUNT QUANTITY QUANTITY QUANTITY ANOUNT QUANTITY	\$51,852,00 1 \$51,852.00	CUS.5.2 FANNS Interface
COLAMITY	\$113,378.00 1 \$113,378.00	OUS 4.5 eMarge & Labor Rate Interface Step 2
COLAMITY CAMOUNT COLAMITY CAMOUNT CA	\$48,472.00 1 \$48,472.00	
QUANTITY AMOUNT QUANTITY ANOUNT QUANTITY <	\$51,480.00	CUS 4.2 SWerge Interface LS
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QUANTITY AMOUNT QUANTITY ANOUNT QUANTITY ANOUNT QUANTITY ANOUNT QUANTITY AMOUNT QUANTITY QUANT	\$15,000.00 3 \$15,000.00	CUS 2.2 Integration with CRIS
QUANTITY AMOUNT QUANTITY ANOUNT QUANTITY <		DETAILED ALLOWANCE FOR CUSTOMIZATION
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QUANTITY AMOUNT QUANTITY AMOUNT QUANTITY AMOUNT QUANT	\$2,499,712.00 \$2,499,712.00	DPPT11003113 TO#22011
	AND INDOMY ALLIANDRA	NO. DESCRIPTION UNIT
CONTRACT DESCRIPTION THIS SECURE	CONTRACT	

INSURANCE STATUS (EXPIRATION DATES SHOWN): GL (04/2012), AUTO (04/2012), WORKER COMPT (04/2012)

I certify that all subcontractors and suppliers who, whether directly to the Contractor or through intermediate subcontractors, performed work or supplied materials or equipment, payment for which was included in the previous progress payment received, have been paid all amounts due for all the work, materials; and equipment for which the Agency has so paid this Contractor

Contractor: Hill International, Inc.

James W Jim Palmer, Project Manager Palmer

Digitally signed by James W Palmer
Div.Crn-James W.Balmar, c-Hill
International, out=PM America's,
ernati=jimpalmer@hillnt.com, c=U S
Date: 2012.06.30.08:27:46-07'00'

Deliverable ID:	DS12 and DS17]	Version 1	Submitted 20-Dec-11	Comments
Deliverable Name:	Fit - Gap Analysis and	2 3	14-Feb-12 26-Mar-12	DS12.1 DS12.1	
Deliverable Type: (Check all that apply)	Functional Techn	ilcal Drganizational	4	6/12/2012	DS12.1
Purpose:		with corresponding SFM firm that the software sup			
Original Deliverable Cost for DS12: Original Deliverable Cost for DS17: Total:	\$31,592		DS12 DS17	Percent Complete 100% 100%	Future Payments \$ -
Current Deliverable Cost for DS12: Current Deliverable Cost for DS17: Total: Submitter's Comments:		Approved to date \$52,706 final payment for the Rec	Total quirements Ga	\$59,744[p Cost-Benef	\$0 it Analysis
Hill Team Signoff:	Chamo= Deliverable	×3	James Palme	lotomation	gned by James W Palmer mes W Palmer, o=till val, JosePM America's, palmers hillimit.com, t=US Valnages 9-4700
SFMTA Approval:	Lucien Burgert Burg Date Functional I Distriction	Lead liy signed by Virdis Gamble	Clarke Blair Deposits generally close their confection of the Conf		
	Technical I		.cate: 2012 Program Mana	.06.151865749-0700	
Pay Deliverable (100%):	☑ Yes [No			

Deliverable Scope: Document software fits with corresponding SFMTA business processes. The purpose of this document is to confirm that the software supports the requirements marked as "fits" on the traceability matrix.

Deliverable ID:	13.0-DS13.0-CS156	Version	Submitted 7-Feb-12	Comments
Deliverable Name:	Functional and Technical Specifications for	2 3	2-May-12 30-May-12	
Dalimanahla Teman	Reports Functional Technical Organizational	4	6/15/2012	
Deliverable Type: (Check all that apply)	☑ Functional ☑Technical Organizational			
Purposė:	Document user functional and technical specifica report development requirements.	tions for all		·
Original Deliverable Cost:	\$19,740			
Current Deliverable Cost:	\$19,740			
Submitter's Comments:	Addition to the second second	A STATE OF THE STA		
			····	
Hill Team Signoff:	Orkomoser	James	Internatio	signed by James W Palmer ames W Palmer, o=Hill anal, ou=PM America's,
-	Deliverable Lead	Palmer	iementa ເວັດກິ່ງ	palmere hillinit.com, c=US LaDagal:31 -07'00'
SFMTA Approval:	Lucien Burgert Digitally signed by Lucien Burgert Date: 2012.06.22 17:39:43 -07'00'	Pavan H	Ollid Consulting Inc., email=hotha@in	ktha, c=US, o=Intueor ou=Intuzor Consulting.
•	Functional Lead	lmp	lementation N	ed by Drew Howard
]	Drew Ho	ward DN: co=Drew ou=5FMTA, email=drew.l	r Howard, o=SFMTA, howard@sfmta.com, c=U5 5.25 15:07:43 -07'00'
	Technical Lead		Program Mana	ager
				,
	Organizational Readiness Lead			
Pay Deliverable (100%):	☑ Yes ☐ No			

Deliverable Scope: Document user functional and technical specifications for all report development requirements.

The deliverable will also define reconciliation queries, which can be used to validate the proposed reports design.

Deliverable Name: Functional and Technical Specifications for Workflow Deliverable Type: ✓ Functional ✓ Technical Code Pay Deliverable (100%): ✓ Yes ☐ No	Deliverable ID:	19.0-DS19.0-CS156	Version 1	Submitted 14-May-12	Comments
Purpose: Based on the DS 18 To-Be Functional Requirement and Design, define and document workflow specifications for each of the applicable business process. Original Deliverable Cost: \$59,440 Current Deliverable Cost: \$59,440 Submitter's Comments: Hill Team Signoff: Deliverable Lead James W Palmer December of the palmer of the palm	Deliverable Name:	i i			
workflow specifications for each of the applicable business process. Original Deliverable Cost: \$59,440 Current Deliverable Cost: \$59,440 Submitter's Comments: Hill Team Signoff: Deliverable Lead Palmer Deliverable Lead Implementation Manager Deliverable Lead Implementation Manager Functional Lead Viridis Gamble Deliverable Lead Update Special Specia		☑ Functional ☑ Technical ☐ Organizational			
Submitter's Comments: Hill Team Signoff:	Purpose:				document
Hill Team Signoff: Deliverable Lead Lucien Burgert Deliverable University Deliverable Deliverable Deliverabl	Original Deliverable Cost:	\$59,440			
Hill Team Signoff: Deliverable Lead Deliverable Lead Digitally signed by James W Palmer Discre-James W Palm	Current Deliverable Cost:	\$59,440			
Hill Team Signoff: Deliverable Lead Digitally signed by Lucien SFMTA Approval: Lucien Burgert Burgert Burgert Date: 2012.06.13 11:45:43 - 0700' Functional Lead Virdis Gamble Digitally signed by Virdis Gam	Submitter's Comments:				
Hill Team Signoff: Deliverable Lead Digitally signed by Lucien SFMTA Approval: Lucien Burgert Burgert Burgert Date: 2012.06.13 11:45:43 - 0700' Functional Lead Virdis Gamble Digitally signed by Virdis Gam					
Deliverable Lead Implementation Manager Lucien Burgert Digitally signed by Lucien Burgert Date: 2012.06.13 11:45:43 - 0700' Functional Lead Virdis Gamble Digitally signed by Virds Camble Digitally signed by Virds Camble Digitally signed by Virds Gamble Digitally signed by Virds Gamble Digitally signed by Virds Gamble Digitally signed by Drew Howard Discovered Dis	· · · · · · · · · · · · · · · · · · ·	$\Delta I \Delta$		DN: cn=J Internatio	ames W Palmer, o=Hill unal, ou=PM America's,
SFMTA Approval: Lucien Burgert Burgert Date: 2012.06.13 11:45:43 - 0700' Functional Lead Virdis Gamble Digitally signed by Curic Built Digitally	Hill Team Signoff:	Chromoser	Lorentz Control	Date: 201	2.06.06 17:43:44 -07'00'
Functional Lead Virdis Gamble Digitally signed by Drew Howard Dix cn=Direw Howard		Deliverable Lead	Imp	lementation iv	ranager
Functional Lead Virdis Gamble Piditally signed by Viridis Gamble District Signature District Signature District Signature Drew Howard District District Signature Drew Howard District District District Signature Drew Howard District Dis	SFMTA Approval:	ucien Burgert Burgert	Clarke	Blair Digitally slg	gned by Člarke Blair. ske Blair, o=CS, cu=Président, keblnirghotmatk.com, c=US 06.12.08:04:25-37'00'-
Virdis Gamble Pictor-Virdis Ga		Functional Lead	Imp		
Organizational Readiness Lead		Virdis Gamble DN: cn=Virdis Gamble, 0=SEMIA, ou=IT, email=Midisgamble.2sfmta.com, c=US	Drew Ho	Ward DN: cn=Dr ou=SFMT/ email=dre	ew.Howard, o=SFMTA, \ w.howard@slimta.com, c=US
		Technical Lead		Program Man	ager
Pay Deliverable (100%):		Organizational Readiness Lead			
	Pay Deliverable (100%):	✓ Yes □ No			

Deliverable Scope: Define and document workflow specifications for each of the applicable business process. design.

page 2 of 2

Deliverable ID:	[18.0-DS18.0-CS156		Version 1	Submitted 8-Feb-12	Comments	
Deliverable Name:	Final To-Be Functional Design and Business Changes		2 3	8-May-12 18-Jun-12		
Deliverable Type: (Check all that apply)	Functional Techni	ical Organizational			The second secon	
Purpose:	Define and document To-Be business practices and functional design: The To-Be design clearly defines and documents role based business process flows, inputs, outputs, workflow requirements. The document also highlights major business process changes, which will provide input to project outreach communications and training materials.					
Original Deliverable Cost:	\$74,800		43,	000 S 800 H	teller	
Current Deliverable Cost:	\$74,800		31,	800 H	TLL	
Submitter's Comments:		<u></u>	· · · · · · · · · · · · · · · · · · ·			
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Hill Team Signoff:	/ IN COMPANIE		James Palme	Palmer DN: cn=J. Internatio email=in Igmentaugs: V	signed by James W ames W Palmer, o=Hill panal, ou=PM America's, apalmerehillint.com, "anage" 2.06.18 14:44:41 -07'00'	
SFMTA Approval:			Clarke	Blair Ou=Preside	gned by Clarke Blår arke Blår, o=CSI, ent, keblår@hötmall.com, c=U5 .0626 15:32:24-07'00'	
	Functional Lead			Implementation Manager Digitally signed by Drew Howard DN: Chi-Direw Howard, On SFMTA, OLIS SFMTA, OLIS SFMTA, OLIS SFMTA, OLIS SFMTA, DAte: 2012,06,27 08:01:19-07:00		
	Technical Lead			Program Mana	ager	
	Organizational Read	diness Lead				
Pay Deliverable (100%):	☑ Yes 🔲	No				

Deliverable Scope: Define and document To-Be business practices and functional design. The To-Be design

clearly define and document role based business process flows, inputs, outputs, workflow requirements. The document must also highlight major business process changes, which will provide input to project outreach communications and training materials.