

## Memorandum

CS Memorandum No. 1337

**To:** Distribution

**From:** Susan MacKenzie, Document Control Manager 

**Date:** January 25, 2012

**Reference:** Project No. M544.1, Contract No. CS-149  
Task No. 1-15.02, Safety and Security Certification

**Subject:** Safety and Security Certification Review Committee Meeting No. 32 Minutes Rev 0

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Attached please find minutes for the Safety and Security Certification Review Committee (SSCRC) Meeting No. 32 held on October 18, 2012.

Attachments:  
SSCRC Meeting No. 32 Rev. 0 Minutes

Cc: Jeffrey Davis, FTA – with attachment ([jeffrey.s.davis@dot.gov](mailto:jeffrey.s.davis@dot.gov))  
David Kuehn, PMOC – with attachment ([david.kuehn@stvinc.com](mailto:david.kuehn@stvinc.com))  
Ronald Dobbs, PMOC – with attachment ([ronald.dobbs@stvinc.com](mailto:ronald.dobbs@stvinc.com))  
Michie Wong, SFFD – with attachment ([michie.wong@sfgov.com](mailto:michie.wong@sfgov.com))  
John Funghi, SFMTA – with attachment (via email)  
Albert Hoe, SFMTA – with attachment (via email)  
Melvyn Henry, SFMTA – with attachment (via email)  
Roger Nguyen, SFMTA – with attachment (via email)  
Jim Kelly, SFMTA – with attachment (via email)  
Mark Latch, CSP – with attachment (via email)  
Mark Benson, CSP – with attachment (via email)  
Ross Edwards, CSP – with attachment (via email)  
Chuck Morganson, HNTB/B&C – with attachment (via email)  
Tom Tolentino, HNTB/B&C – with attachment (via email)  
David Coury, HNTB/B&C – with attachment (via email)  
CS File No. M544.1.5.0910.c

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### Distribution:

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Vincent Kwong, BART ([vk Wong@bart.gov](mailto:vk Wong@bart.gov))  
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Kartik Shah, SFMTA (via email)  
Wayne Gilles, CSP ([Wayne.Gilles@ch2m.com](mailto:Wayne.Gilles@ch2m.com))

## Meeting Minutes

**MEETING DATE:** October 18, 2012  
**LOCATION:** 821 Howard Street 2<sup>nd</sup> Floor  
**TIME:** 10:00 AM  
**ATTENDEES:** Jimmy Xia (CPUC), Vincent Kwong (BART), Brad Lebowitz (PMOC), Kartik Shah (SFMTA), Wayne Gilles (CSP), Carlos Campillo (CSP)  
**COPIES TO:** Attendees File No. M544.1, Contract No. CS-149 – Melvyn Henry (SFMTA), Kartik Shah (SFMTA), Roger Nguyen (SFMTA), John Funghi (SFMTA), Albert Hoe (SFMTA), Jim Kelly (SFMTA), Jeffrey Davis (PMOC), Brad Lebovitz (PMOC), David Kuehn (PMOC), Jimmy Xia (CPUC), Ross Edwards (CSP), Carlos Campillo (CSP), Wayne Gilles (CSP), Mark Latch (CSP), Mark Benson (CSP), Chuck Morganson (HNTB/B&C), Tom Tolentino (HNTB/B&C), Dave Coury (HNTB/B&C), Michie Wong (SFPD)  
**REFERENCE** Project No. M544.1, Contract No. CS-149 Final Design  
**SUBJECT:** Safety and Security Certification Review Committee Meeting No. 32– Rev. No. 0

### RECORD OF MEETING

ITEM #	DISCUSSION	ACTION BY DUE DATE
1.	Meeting Minutes for September 20, 2012 meeting distributed for review and approval. Committee voted to approve meeting minutes.	None
2.	The draft CN 1256 Trackwork, Systems, and Surface Station Design Criteria Conformance Checklist Certification Package was transmitted by the CN 1256 design team to Wayne Gilles for audit/review on August 6, 2012. Completion of Audit was completed on September 19, 2012, with the exception of Element 8, Emergency Ventilation checklist items, and comments provided to the CN1256 design team for response and resolution.	CN1256 Design Lead November 15, 2012
3.	Verification of checklist items for Element 8, Emergency Ventilation was transmitted by the CN1256 design team to Wayne Gilles on October 5, 2012. Completion of Audit of the Element 8, Emergency Ventilation checklist items is scheduled for completion by next meeting. Design Criteria Section 21 was revised and Items 6, 7 and 9 for Element 8, do not reflect the most current version. The designer was requested to address this issue in the notes for each item and discuss the changes and relative differences if any.	Wayne Gilles November 15, 2012
4.	CN 1253 UMS Construction Specification Conformance Checklist was distributed for Committee review and comments on October 5, 2012. Comments were received and incorporated. The UMS Checklist was proposed for Committee approval. Motion was seconded, and Checklist approved with no objections. The Checklist will be routed for final signature.	Wayne Gilles November 15 2012
5.	The CN 1255 MOS Construction Specification Conformance Checklist is scheduled for distribution for Committee review and comments on November 2, 2012, with	Wayne Gilles November 15



