

Memorandum

CS Memorandum No. 1339

To: Distribution

From: Susan MacKenzie, Document Control Manager 

Date: January 25, 2012

Reference: Project No. M544.1, Contract No. CS-149
Task No. 1-15.02, Safety and Security Certification

Subject: Safety and Security Certification Review Committee Meeting No. 34 Minutes Rev 0

Attached please find minutes for the Safety and Security Certification Review Committee (SSCRC) Meeting No. 34 held on December 20, 2012.

Attachments:

SSCRC Meeting No. 34 Rev. 0 Minutes

Cc: Jeffrey Davis, FTA – with attachment (jeffrey.s.davis@dot.gov)
David Kuehn, PMOC – with attachment (david.kuehn@stvinc.com)
Ronald Dobbs, PMOC – with attachment (ronald.dobbs@stvinc.com)
Michie Wong, SFFD – with attachment (michie.wong@sfgov.com)
John Funghi, SFMTA – with attachment (via email)
Albert Hoe, SFMTA – with attachment (via email)
Melvyn Henry, SFMTA – with attachment (via email)
Roger Nguyen, SFMTA – with attachment (via email)
Jim Kelly, SFMTA – with attachment (via email)
Mark Latch, CSP – with attachment (via email)
Mark Benson, CSP – with attachment (via email)
Ross Edwards, CSP – with attachment (via email)
Chuck Morganson, HNTB/B&C – with attachment (via email)
Tom Tolentino, HNTB/B&C – with attachment (via email)
David Coury, HNTB/B&C – with attachment (via email)
CS File No. M544.1.5.0910.c

Distribution:

Bradley Lebovitz, PMOC (bradley.lebovitz@stvinc.com)
Vincent Kwong, BART (vk Wong@bart.gov)
Jimmy Xia, CPUC (jx7@cpuc.ca.gov)
Kartik Shah, SFMTA (via email)
Wayne Gilles, CSP (Wayne.Gilles@ch2m.com)

Meeting Minutes

MEETING DATE: December 20, 2012

LOCATION: 821 Howard Street 2nd Floor

TIME: 10:00 AM

ATTENDEES: Jimmy Xia (CPUC), Brad Lebowitz (PMOC), Kartik Shah (SFMTA) Wayne Gilles (CSP), Carlos Campillo (CSP), Vincent Kwong (BART)

COPIES TO: Attendees File No. M544.1, Contract No. CS-149 – Melvyn Henry (SFMTA), Kartik Shah (SFMTA), Roger Nguyen (SFMTA), John Funghi (SFMTA), Albert Hoe (SFMTA), Jim Kelly (SFMTA), Jeffrey Davis (PMOC), Brad Lebovitz (PMOC), David Kuehn (PMOC), Jimmy Xia (CPUC), Ross Edwards (CSP), Wayne Gilles (CSP), Mark Latch (CSP), Mark Benson (CSP), Chuck Morganson (HNTB/B&C), Tom Tolentino (HNTB/B&C), Dave Coury (HNTB/B&C), Michie Wong (SFPD)

REFERENCE Project No. M544.1, Contract No. CS-149 Final Design

SUBJECT: Safety and Security Certification Review Committee Meeting No. 34– Rev. No. 0 - FINAL

RECORD OF MEETING

ITEM #	DISCUSSION	ACTION BY DUE DATE
1.	Meeting Minutes for November 15, 2012 meeting distributed for review and approval. Committee voted to approve meeting minutes.	None
2.	All signatures were obtained on the CN1254 Chinatown Construction Conformance Checklist and it was scanned and entered into CSP Doc Control.	None
3.	The SSCRC approved the CN1256 Surface, Track and Systems Design Criteria Safety and Security Certification Package. Open items remain on three elements: <ul style="list-style-type: none"> - Element 2, Traffic Control - Element 8, Emergency Ventilation - Element 9, Trackway Alignment <p>The majority of the open items consist of missing initials, dates, or an error in the identification of the verification document (i.e. wrong drawing.), and do not compromise the safety of the design. Wayne Gilles will work with the CN1256 Design Team to close out the remaining items during 2013.</p>	Wayne Gilles and CN1256 Design Lead March 31, 2013
4.	Comments on the draft CN 1255 MOS Construction Conformance Checklist, Rev. 0 were incorporated into the final Checklist. The CN1255 Checklist was approved by Committee. The Checklist will be routed for final signatures.	Wayne Gilles January 31, 2013

ITEM #	DISCUSSION	ACTION BY DUE DATE
5.	The CN1256 Surface, Track and Systems Specification is now part of Contract 1300. The draft CN 1256 Construction Checklist is being researched and compiled. Issuance date to be determined.	Wayne Gilles Ongoing
6.	Safety certification introduction training for CN1252 construction personnel will be provided on January 18, 2013.	Wayne Gilles 01/18/13

ACTION ITEMS

ITEM #	MTG DATE	Task #	DESCRIPTION	BIC	DUE DATE	STATUS

Meeting adjourned at 10:35 AM

These meeting minutes have been prepared by Wayne Gilles and reviewed by the SSCRC, and are the preparer's interpretation of discussions that took place. If the reader's interpretation differs, please contact the author in writing within four (4) days of receipt of these minutes.

Signed: 

Date: 1/17/13