


Memorandum

CS Memorandum No. 1391

To: Distribution

From: Beverly Ward, CMB/Risk Management Assistant 

Date: March 8, 2013

Reference: Project No. M544.1, Contract No. CS-149
Task No. 1-8.02, Change Control

Subject: Configuration Management Board Meeting No. 115, Rev 1

Attached please find minutes for Configuration Management Board Meeting No. 115, Rev 1 held on February 27, 2013.

Attachments: CMB Meeting No. 115 Rev. 1 Minutes without attachments

Cc: David Kuehn, STV (w/attachments) david.kuehn@stvinc.com
Shahnam Farhangi, SFMTA (w/attachments)
Albert Hoe, SFMTA (w/attachments)
Arthur Wong, SFMTA (w/attachments)
Joon Park, SFMTA (w/attachments)

Roger Nguyen, SFMTA (w/attachments)
Sarah Wilson, CSP (w/attachments)
Jane Wang, SFMTA (w/attachments)
Aileen Read, CSDG (w/attachments)
CS File No. M544.1.5.0890

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John Funghi, SFMTA
Richard Redmond, CSP
Ross Edwards, CSP
Eric Stassevitch, CSP
Mark Latch, CSP
Mark Benson, CSP
Beverly Ward, CSP

CMB Meeting Minutes #115 Rev 1

DATE: March 8, 2013

MEETING DATE: **February 27, 2013**

LOCATION: 821 Howard St, Main Conference Room

TIME: 3:00 PM

ATTENDEES: J Funghi (JF), A. Hoe (AH), S. Farhangi (SF), R. Edwards (RE), M. Benson (MB), M. Latch (ML), R. Redmond (RR), E. Stassevitch (ES), B. Ward (BW), S. Wilson (SW), M. Leong (ML), L. Zurinaga (LZ)

COPIES TO: Attendees: J. Park (JP), A. Hoe (AH), R. Nguyen (RN), A. Wong (AW), J. Wang (JW), A. Read (AR), B. Lebovitz (BL), D. Kuehn (DK)
File No. M544.1.5.0890

REFERENCE Project No. M544.1, Contract No. 149 Task 1-8.02
Final Design

SUBJECT: Configuration Management Board Meeting # 115 – Rev. No. 1

RECORD OF MEETING (*Italicized text indicates status update of open items*)

ITEM #	DISCUSSION	ACTION BY DUE DATE
4- 01/30/13	<p>1252 – R. Redmond presented for information an issue escalation write up as discussed between the Contractor (BIH) and SFMTA regarding the unresolved issue of payment of indirect costs for Time related changes. Using COR 008 TIA of 7days related to (COR 001, 002 and 003) as an approach for setting precedence where time is involved the proposed Joint Resolution: SFMTA agrees to review and payment of “Time Related/variable Indirect Cost Only and OH cost as outline in the General Provision – Article 6.04B and 6.04C that are time related cost. BIH will revise their submittal of indirect costs to align with recent discussions at the RE level regarding acceptable categories of costs. The concept as laid out (see attached) will go forward provided the indirects can be substantiated. A review of the Contractor’s revised categories will be reviewed by the SFMTA Contract Administrator prior to approval given to the Contractor. In addition the SFMTA’s Contract Administrator suggested the language in the “Joint Resolution” section be revised to be more consistent “SFMTA agrees; SFMTA disagrees...” This item will be brought back to the CMB at a later date. <i>02/13: Informational material was submitted outlining the categories considered for agreement for the Contractor’s indirect costs related to impacts/delays. The RE has agreed to the categories but agreement to components of those categories is still pending. The CMB directed the RE to meet with the Contractor to obtain a final agreement on indirects for compensable delays and bring back to the CMB the final unit cost information of the change following the guidelines presented. Status: 02/27 This item was not discussed at this week’s meeting.</i></p>	RR 03/06/13

ITEM #	DISCUSSION	ACTION BY DUE DATE
<p>1 – 02/20/13</p>	<p>1252 – COR 033 – Retrieval Shaft – 20" Water Line – An update to the current condition will be given at next CMB meeting. Status: <i>02/27 This item was not discussed at this week's meeting.</i></p> <p>1300 – WP 1254 – SF Planning Request – Planning department requested 5 street trees along Stockton Street. The ECP will be brought back to the CMB along with an estimate. The CMB recommended a response be drafted to Service Planning of what the cost will be from a design standpoint and that they identify a funding source. Status: <i>02/27 This item was not discussed at this week's meeting.</i></p> <p>1252 – Validation that 1300 docs include as built information on asbestos pipe – As built information has yet to be included in 1300 Contract documents, 1252 as built drawings will be included in Addendum #5. Status: <i>02/27 This item was not discussed at this week's meeting.</i></p> <p>1252 – Micropiles – As built condition explanation – As built material was provided as requested. M. Latch reported the error in the 21 piles installed at the 60ft height appears to be a design error. The CMB requested the findings be communicated to the Designer as an E&O issue and a corrective action needs identified. In addition (ML) will generate a Quality Surveillance that will document all of the issues associated with the micropile tunnel encroachment. The surveillance will include; a request of the Assigner of Record to provide the root cause of how the encroachment was allowed, as-built and other pertinent information and the Engineers approved rectification (revised tunnel alignments) of the micropile encroachment. Status: <i>02/27 Material was presented as it relates to the tunnel alignment proposed corrective action to revise the alignment. The proposal would adjust the northbound and southbound tube profile to fit underneath the micropiles. Keeping the platform and station elevation as currently designed. To avoid possibly hitting the micropiles coming out of the station we would go into 5% grade down into a ½% grade where intersect Cross passage 5. The Designer is moving forward with a redesign. SFMTA maintains this redesign should be a no cost to the Program. This information will be ongoing and progress updates will be provided to the CMB as they occur.</i></p>	<p>MB 03/06/13</p> <p>RE 03/06/13</p> <p>RE 03/20/13</p>
<p>1-</p>	<p>1252 – S. Wilson requested negotiation position for COR 0031 - cost comparison (see attached) was presented for cost associated with removal of 12" steel pipe underground in the retrieval shaft area. Merit for the work was previously agreed to by the CMB at meeting #108. AGREE – CMB 0108 – Not To Exceed value of \$1,250.</p>	
<p>2-</p>	<p>1252 – S. Wilson requested negotiation position for COR 044 - presented cost comparison (see attached) for cost associated with removal of 16" steel pipe at the south headwall. Merit for the work was agreed to by the CMB at meeting #105. AGREE – CMB 0109 – Not To Exceed value of \$1,800.</p>	
<p>3-</p>	<p>1252 – S. Wilson requested negotiation position for COR 050 - presented cost comparison (see attached) for cost associated with removal of MOS 12" pipe at Union and Columbus Merit for the work was agreed to by the CMB at meeting #106. AGREE – CMB 0110 – Not To Exceed value of \$2,600.</p>	
<p>4-</p>	<p>1252 – S. Wilson requested negotiation position for COR 058 - presented cost comparison (see attached) for cost associated with 10" steel pipe removal at the intersection of Union and Columbus Streets. Merit for the work was agreed to by the CMB at meeting #106. AGREE – CMB 0111 – Not To Exceed value of \$860.85.</p>	
<p>5-</p>	<p>1252 – S. Wilson requested negotiation position for COR 066 - presented cost comparison (see attached) for cost associated with MOS 12" pipe at removal at the intersection of Union and Columbus. Merit for the work was agreed to by the CMB at meeting #106. AGREE – CMB 0112 – Not To Exceed value of \$3, 800.</p>	
<p>6-</p>	<p>1252 – M. Benson requested negotiation position for PCC 03 rev 1 – presented cost comparison (see attached) for costs associated with Modified Stockton Detour Signage</p>	

ITEM #	DISCUSSION	ACTION BY DUE DATE
	north headwall of Moscone. Potential cost exposure is \$2K.	
3-	1251 – Approval was given for processing the final CMod and interim payment. Unilateral COR's will be routed to the Contract Administrator today, 02/20/13 for signature. The Program Director requested the signed COR's be sent to the Contractor as soon as possible.	
4 -	Agenda item – CMod Task Force was not addressed at the meeting, however a final report will be written and distributed to the appropriate Program staff.	

ACTION ITEMS

ITEM #	MTG DATE	MTG ACTION DATE	DESCRIPTION	BIC	DUE DATE	STATUS
5	08/08/12	08/29/12	1252 – PCC 1252-02 UMS Headwalls	MB	10/10/12	Closed
1	11/07/12	11/07/12	1300 – WP 1254 – SF Planning Request	RE	03/06/13	Open
3	11/14/12	11/14/12	1252 – COR 033 – Retrieval Shaft – 20" Water Line	SW	02/27/13	Open
2	12/12/12	12/12/12	1252 – Validation 1300 docs include as built information regarding Asbestos Pipes	RE	03/20/13	Open
5	01/30/13	01/30/13	1252 – Micropiles – As built condition explanation	ML	03/06/13	Open
4	01/30/13	02/20/13	1252 – COR 008 - Final unit cost for indirects	RR	03/06/13	Open

Meeting adjourned at 5:25pm

These meeting minutes have been prepared by B. Ward and reviewed by, E. Stassevitch and are the preparer's interpretation of discussions that took place. If the reader's interpretation differs, please contact the author in writing within four (4) days of receipt of these minutes.

Signed: *BW* *ES* [initials of preparer & reviewer] Date: *08 Mar 13* [Date review completed]